

Sandusky County Commissioners – 622 Croghan Street, Fremont, OH 43420

MEETING 2020

Meeting: Board Of Commissioners

Location: Commissioners' Board Room

Date: 9/1/2020

Time: 8:00AM

Present: Commissioners: Kay E Reiter, President; Russ Zimmerman, V-President; Scott Miller

Present: Theresa Garcia; County Administrator

Others Present by teleconference: Holly Elder, Ron Hiser, Will Chambers, Conner Witt, Lisa Kuelling, Beth Tischler, John Willey

Others Present: Denise Plummer, Greg Telecky, Steve Shiets

(*action items)

AGENDA ITEMS	BRIEF DESCRIPTIONS / ACTION STEPS:	PERSON RESPONSIBLE:	DOLLAR AMOUNT:	MOTION / VOTE
Call to Order Pledge of Allegiance (8:00am)		Kay E Reiter, President		
*Review & Approval of Commissioner Meeting Minutes, incoming Mail Review & External Meeting Notices	The 8/27/2020 minutes were reviewed/approved by the Board. The Board reviewed incoming mail and external meeting notices.	Kay E Reiter Russ Zimmerman Scott Miller		*Motion: Move to Approve minutes Moved by: Scott Miller 2nd: Russ Zimmerman Yes – 3
Review of External board / Meetings Attended by Commissioners	Commissioner Reiter attended the Mental Health Board meeting by teleconference last week. They received a clean audit and they have finished their budget for the year. They are reviewing their policies especially those dealing with recorded meetings. Workers Comp has a substance abuse program and they will have a representative for the district that will actually visit employers to work with them on funding.	Kay E Reiter		
	Commissioner Reiter, Administrator Garcia and HR Specialist Jaime Wolfe attended the CEBCO annual meeting via webinar on Friday. New Board members were nominated and elected. Counties that left CEBCO are coming back. Renewals were given to counties.	Kay E Reiter		
	Commissioners Miller and Zimmerman attended the Flags of Honor in Bellevue on Friday. It is recognition for fallen soldiers that died in wars of terrorism from the State of Ohio. Each flag had a name of a soldier who was killed in the conflicts.	Scott Miller Russ Zimmerman		

Commissioners and Administrator Discussion	<p>Commissioner Miller attended a meeting with the Sheriff, Wightmans Grove Conservancy and residents and ODNR representatives. They met to discuss the No Wake Zone in front of Wightmans Grove and how it affects the Dike. The Dike needs to be repaired in order to keep the Sanitary Engineer Sewer Project stay dry and clear. The water from the No Wake Zone is not helping with corrosion on the banks. ODNR notified the Conservancy has the ability to identify where they want the No Wake Zone boundaries and they notify ODNR and the Sheriff. They also notify ODNR where the buoys are set up for this Zone. The Sheriff can enforce the speed from land and from the water. They can give tickets out to those that aren't following the law. The buoys in the No Wake Zone need to be place properly. Sheriff did note the boat they use to patrol the area is getting older and at some point will need to be replaced and he was not sure where those funds will come from.</p>	Scott Miller		
	<p>Commissioner Reiter noted the State Highway Patrol has started patrolling TR 108 as we had requested. Hopefully this will help slow down the traffic in that area.</p>	Kay E Reiter		
	<p>Commissioner Zimmerman had a citizen ask him about regional planning and why it takes so long to get responses. It has been a year and a half since he has received a response on a request. Commissioner Zimmerman plans to meet with Regional Planning on the issue.</p>	Russ Zimmerman		
	<p>Commissioner Miller wanted to make a comment on how nice the fair was and what a good job the Junior Fair did. It was well worth the visit.</p>	Scott Miller		
* Then /Now Documents	None			
* Personnel	None			
* Travel Requests	None			
Facility Management	<p>Ron Hiser – Facility Management. Ron joined the Commissioners by teleconference for his regular meeting. See attachment A for agenda items. Ron talked about the electrical savings by installing the LED lights at the JJC and the Jail. Commissioner Zimmerman asked about the work on the PEAK building and asked if locks had been changed on any of the storage cages. Ron was not aware of any of the locks being changed but he will look in to the matter. Ron discussed the chiller at the jail. One of the chillers is down but he feels</p>	Ron Hiser - Director		

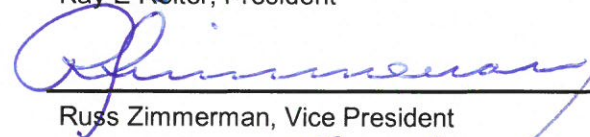
	<p>we could probably make it through this summer on one. If need be he can order a temporary/portable chiller to get through until the new ones are installed through the Better Building Projects. Ron will be looking at the gutters and downspouts again at the EMS and Sanitary Engineer building. The issue there is the trees are too close to the building and plug the gutters. He is looking at a solution. He may have to take down some trees.</p>			
IT	<p>Will Chambers – IT. Will joined the Commissioners by teleconference for their meeting. See attachment B for agenda items. They are working with several offices to help with updating equipment and programs to assist with issues they are having to work through Covid-19 items. They are looking at lap tops, web cams, band width and other technology items. Conner Witt talked about the security features for BOE the State mandated. Everything has been updated per their request.</p>	<p>Will Chambers – IT Specialist Conner Witt- Program Specialist</p>		
Wightmans Grove Sewer Project Discussion	<p>Administrator Garcia asked Steve Shiets, and Greg Telecky and Denise Plummer from Poggemeyer Design Group to come in to discuss the sewer project bids and awarding the bids for Wightmans Grove Sewer Project. Two different companies' bids were received and there was a question on whether the bids could be given separately with them going over the bid amount. Greg Telecky is going to check with Ottawa County on how they do bids for the grants. If we need to we can rebid the project. Steve Shiets, has concerns on whether it would pass an audit without rebidding. Prosecutor, Beth Tischler, stated she felt it would be much cleaner if the project was rebid. The Commissioners all agreed with the opinion. The other issue is the DIKE project the Conservancy is working on. There was discussion regarding the grants available to help with that project and where the Conservancy is going with accomplishing this project. Commissioner Miller is going to have conversation with the Conservancy on their intentions.</p>	<p>Steve Shiets – Sanitary Engineer Greg Telecky – Poggemeyer Design Denise Plummer- Poggemeyer Design Beth Tischler – Prosecutor John Willey – Regional Planning Director</p>		
* Resolutions (10:00am)	<p>2020 – 271 APPROVING SUPPLEMENTAL APPROPRIATION FOR BOE SECURITY FUND CONTRACT SERVICES (\$6,000.00)</p>	<p>Board of Elections</p>	<p>\$6,000.00</p>	<p>*Motion: Move to Approve resolution Moved by: Scott Miller 2nd: Russ Zimmerman Yes - 3</p>

	2020 – 272 ADOPTING HEALTH INSURANCE RATES WITH CEBCO FOR SANDUSKY COUNTY EMPLOYEES FOR BENEFIT YEAR 2021	Health Insurance		*Motion: Move to Approve resolution Moved by: Scott Miller 2nd: Russ Zimmerman Yes - 3
Public Open Session	Citizens Attendees – see sign in sheet Media Attendees – Tom Fullen, Eagle 99 Elected Officials – none			
* Adjournment (10:30am)	With business completed for the day the meeting was adjourned.			* Motion: Move to adjourn Moved by: 2nd: Yes - 3

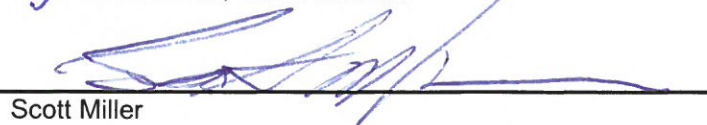
Signature of:



Kay E Reiter, President

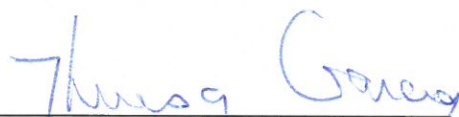


Russ Zimmerman, Vice President



Scott Miller

Board of County Commissioners, Sandusky County Ohio

Attest: 
Clerk to the Board / County Administrator

I, the undersigned, Clerk of the Board of Commissioners,
Sandusky County, Ohio, do hereby certify that the foregoing
Is a true and correct copy from the official record of said
Board of County Commissioners as recorded in its Journal.

Clerk, Board of County Commissioners, Sandusky County, Ohio

Sandusky County Commissioners Agenda



Topics of Discussion for the meeting Dated September 1st 2020

* Denotes action needed

1. The new LED Lighting project at the JDC is finished they have started at the sheriff office. They are 40% done with this location. These two projects will save approx. \$18,835.00 per year on electrical costs going forward.
2. We will install a secondary source of cooling for the courthouse server room. (PO# issued and is approx. 4 wks. out)
3. Samples for the new roof at the Service Center have been approved and ordered.
4. Annual Department Self-inspections forms for 2020 have been distributed to identify issues and concerns.
5. Construction meetings for the F.M. and Building Department projects will be held on Tuesdays at 1:00. This past week most of the major demolition has been completed at the Peak building. The loading dock has been removed and the concrete apron has been installed and the floor has been cut and removed for the new plumbing in the restroom areas.
6. New access controls pricing for the courthouse has been received. (attached).
7. The Poggemeyer Group has sent some of the bid package #2 contracts for the commissioner's and legal department's review and approval.
8. The sprinkler system at the service center has tripped a couple of times in the last week. It has been determined that there was a faulty air regulator valve and it will be replaced.
9. The number one compressor on the jail chiller has failed. This chiller is to be replaced this fall. The number two compressor is still running and can maintain the cooling in moderate temperatures. This being the situation, if the second compressor fails; we have confirmed that we can get a new compressor in two days with an additional day to install (3 days total) or we can get an emergency portable chiller and should be able to hook it up in approx. 24-48 hours. (Provide costs).
10. Assisting the health department with a new department passage door and opener. (CG)
11. Performing roof inspections at 1071 and 1073 N. 5th St. locations, waiting on reports
12. We are working with W.R. Meyers and AT&T on a new structural analysis report for the 412 tower. AT&T is looking to do some up-grades and wants to insure the towers condition.
13. The gutters and underground tiles will be assessed at the sanitation engineers.
14. Blacktop sealing and striping is being scheduled for this fall.
15. We are in the process of securing additional PPE for the county's use. New hands free hand sanitizer stations being distributed.
16. Planned maintenance was performed August 24th for the UPS systems at the Jail, Communications Center, JDC and Courthouse. Securing quotes for new batteries for the courthouse UPS.

CARES Act

- Working with all departments at the County and City to generate a list of items they need due to COVID-19.
 - This includes laptops, webcams, WiFi, Security, internet/bandwidth, cloud apps, enhanced firewalls, etc.
 - IT needs administrative help to request/track/fulfill CARES Act orders
 - Remote access – working with departments to allow secure access, acquiring new hardware and licensing
 - Internet access – need to increase bandwidth at various sites to account for increased remote usage
 - Looking into Zoom enterprise licensing to cover all departments that need Zoom

Current

- Virtual servers –working with HP to schedule deployment and migration, working with HPE on server trade-in program (MIGHT get up to \$21,600 back)
- Common Pleas – demoed two court record software solutions, received pricing, Judges look to have chosen JWorks
- Email filter/archive – continually working on improving our filters, to reduce false positives
- Clyde court – Henschen equipment installed, waiting for vendor to install their software
- SC Engineer – migrated users to new file server, setting up tap backups and new network equipment
- Backups –in the process of setting up cloud backup
- Antivirus – with additional devices coming onboard due to COVID, we will need to increase licensing to cover devices
- Antiphishing – working with KnowBe4 to streamline the employee notification and training process
- BOE – signed up for DNS filtering/blocking through the state, installed new EDR, all state mandates have been met
- Server migrations – Migrated over to new Domain Controller over the past weekend, demoted old server and in process of decommissioning
- SCSO – Working with jail on new inmate visitation system
 - Dispatch - new camera system installed and working.
 - 911 phone system – Go live is schedule for 9/1 (Clyde) 9/2 (SCSO)
 - 911 CAD/RMS/JMS – conversion currently being verified
 - Aiphone – Gibsonburg PD installed, waiting for network components and connection to finish. Requested door station quote for Dispatch
- Parks – connected main office to Courthouse for access to Auditor apps
- Woodville PD – safe harbor system complete, waiting to confirm dispatch can lock door remotely
- EMS/Sanitary Eng – WIFI and video security project approved, quotes received, will be forwarding for POs
- Woodville Court – network and video security projects, waiting for POs
- City of Fremont – will be working with City Admin on network hardware changes for secure remote access and increased security. Migrating accounting system from on premise to cloud, setting up new WAPs
 - Fremont Police – Working on radio issues, moving half of the department to eastside fire due to COVID, working on increased network and local security at PD
 - City – WRCC –new equipment configured and installed, waiting to schedule takeover
 - Working with North Coast to install new access control systems
- And, that's not all folks!!!

